



STUDY ABROAD APPLICATION FORM

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Passport
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(3.5 cm x 5.0 cm)

on **White** background

- Exchange Programme
 AUN
 Others

- Non-Exchange Programme
 AIMS

Closing date: 15th May
15th October

[Semester I - commencing in September - January]
[Semester II - commencing in February - June]

Instructions

- Answer all questions in sections 1-11.
- Fill out this form using your computer. Do not handwrite the information except for ticking boxes and signatures.
- All supporting documents must be submitted together with this application. Incomplete application will NOT be processed.
- Please send your application **by e-mail/mail** (through the International Office or Admissions Office of your home institution) to international@usm.my or :

International Mobility & Career Centre
Universiti Sains Malaysia
11800 Penang
Malaysia

SECTION 1 PERSONAL DETAIL

Name : _____ Date of Birth: _____
(According to Passport) day/month/year

Gender: Male Female Marital Status : _____

Country of Birth: _____ Citizenship: _____

Passport No.: _____ Expiry Date: _____

Mailing Address: _____

Zip Code: _____ State: _____ Country: _____

Tel No: _____ Fax No: _____
Country code / Area code / Local number Country code / Area code / Local number

E-mail: _____
Note: All correspondence regarding your application will be via e-mail. Ensure you have sufficient storage size in your mailbox. Please ensure your email address is printed clearly.

Emergency contact:

Name: _____ Relationship: _____

Tel No: _____ E-mail: _____
Country code / Area code / Local number

Address: _____

Zip Code: _____ State: _____ Country: _____

SECTION 2 ACADEMIC RECORD

Home Institution : _____

Institution Address: _____

Zip Code: _____ State: _____ Country: _____

Level of Study: 1 Undergraduate

2 Postgraduate

3 Graduate

Year of Study: 1st 2nd 3rd 4th

Area of Specialisation: _____

Academic Transcript:

Please provide an up-to-date certified Academic Transcript showing all the subjects attempted, grades achieved (including failures) and an explanation of the grading system. Applicants who submit transcripts in a language other than English must provide an officially certified translation.

SECTION 3 PROPOSED STUDY ABROAD PLAN

Please tick (✓) the duration and semester you are applying for:

Study duration in USM : 1 One semester (6 months)

2 Two semesters (1 year)

Commencement : 1st Semester (September) 2nd Semester (February)

Commencement date:

Please refer to our academic calendar which available at your institution's International Office.

Will you be able to start your studies at the beginning of the Semester?

Yes No (please state the earliest date you will be able to start your studies in USM)

Date: _____
day/month/year

SECTION 4 INTENDED COURSES

1. Please refer to “Courses Offered” on the USM International website (<http://www.usm.my/io>) for a list of English lectured courses. Prerequisites must be met before you will be accepted into some courses. You may also choose courses without prerequisite requirements.
 2. Check with your institution’s Study Abroad Advisor that your course choices credit towards your present qualification.
 3. You will need to study full time load – 12 credit units minimum and maximum of 20 credit units (this is stated in the course details).
 4. Complete course registration form signed by the Home Institution Coordinator to be send together with application form.
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SECTION 5 ENGLISH PROFICIENCY

Please tick (✓) as appropriate:

Is English your first/main language? Yes No

If no, please indicate any English Language Proficiency Test you have taken and the result.

1 IELTS _____

2 TOEFL _____

3 Other _____

** Please provide a certified copy of IELTS/TOEFL/other test results to demonstrate English proficiency.*

SECTION 6 FINANCIAL SUPPORT

If you receive sponsorship/financial support, please provide us the name of the sponsoring body and the amount that will be awarded.

Name of Sponsoring Body: _____

Amount: _____

If you are a Non-Exchange Programme applicant, how will your fees be paid?

by yourself by the sponsor by the home institution

SECTION 7 ACCOMMODATION

Do you require on-campus housing request:

- 1 Yes 2 No

(RM13.00 per day on twin sharing room with a common bathroom. There is no fixed meal plan but cafeterias are available in each hostel)

SECTION 8 RECOMMENDATIONS

Please attach a recommendation letter from the Study Abroad Advisor or an Academic Advisor of your institution and any additional information which you consider relevant to your application to support your application.

SECTION 9 QUESTIONNAIRES

Why did you choose to apply to USM? (Tick ✓ any 3)

- Academic reputation
- Academic disciplines offered
- Recommendation from USM agent or representative
- Recommendation by study abroad advisor / staff at your home institution
- Recommendation by other students / friends
- Location of USM
- Other (please specify) _____

SECTION 10 CHECKLISTS

I hereby submit this application for the Study Abroad program and have attached all the following compulsory documents in support of the information provided:

- An up-to-date certified academic transcript (with translation if necessary).
- A letter from the student's current overseas university to prove that the applicant is enrolled as a full-time student
- A copy of the student's matriculation card
- A fully completed Health Examination Report
- A certified copy of IELTS/TOEFL/other English proficiency test result (if English is not first language).
- A Recommendation Letter from your Academic Advisor to support your application.
- A curriculum vitae
- A Statement of Purpose defining your academic career and personal motivations for studying abroad in USM (roughly 300 words).
- Portfolio (for creative design based courses). Include slides and an academic reference authenticating work.
- Disability support details.
- A fully completed Course Registration signed by home Institution Coordinator.
- A complete passport copy (front to back)
- Photograph (5.0cm x 3.5cm) with **WHITE** background
- Nearest Malaysian Embassy to apply Entry Visa is at _____

**Applicant is not allowed to enter Malaysia without the Entry Visa (except some Commonwealth countries)*

Note: Please e-mail all the above documents to us together with this form.

SECTION 11 DECLARATION

I declare that all the information provided in this application form is true and complete in every detail.

I acknowledge that Universiti Sains Malaysia reserves the right to vary or reverse any decision regarding admission or enrolment made on the basis of incorrect or incomplete information.

I am aware of the conditions relating to my application and admission, and agree to pay all fees for which I am liable.

Signature: _____

Date: _____
day/month/year