

Rector's Directive				
Nr. 2/2011				
Title:	Rules for Use of the LIANE Computer Network			
	Name, surname:	Position:	Date:	Signature:
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Issued by	Prof. Dr. Ing. Zdeněk Kůs	Rector		
Revision:	00	Effective from:	The day of signature	
		01.07.2011		
Liability:	All employees of the TUL.			

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1. Introduction

The LIANE network consists of cabling, wireless frequencies and active network components (switches, routers, microwave components, etc.) and it includes all other connected devices (computers, servers, computer laboratories, UPS, modems, etc.). The user of the LIANE network is a person using the infrastructure and/or central services of the LIANE network.

The LIANE network is administered by the University Office of Information Systems. The following electronic address is to be used for communication with the network administrators: liane@tul.cz.

2. Access to the LIANE network

Any student or employee of the Technical University of Liberec (hereinafter referred to as "TU in Liberec") can become the user. The user account is created automatically on the basis of registration of the person in the database of employees or students. The account is provided to:

- Employees of the TU in Liberec for the period of their employment (contract longer than three months).
- Students of the TU in Liberec for the period of one academic year. Validity is automatically prolonged for a year when the student enrolls into the following academic year with the approval of the relevant Study Affairs Department. This means that the student account is valid for the complete period of studies.
- The new user will be assigned his/her user name and access password. The validity of the initial password is temporary and the user must change it.

3. Obligations of Users

The LIANE user is obliged to:

- Protect the security of their user account.
- Keep their password confidential without disclosing it to other parties.
- Take care of the devices used for connection to the LIANE network, protect them against abuse and maintain the relevant software updated (mainly the operating system and protective programmes).
- Take precautions to prevent introduction and spread of viruses or other harmful software in the LIANE network.
- Use the network services so as not to disturb other users.
- Inform the network administrators about any relevant events (mainly the change of the user's name, change of the department, termination of employment).
- Inform the network administration about potential security deficiencies of the network.

4. Prohibited Activities

It is prohibited to:

- Use the network for activities which infringe copyright laws or licensing agreements.
- Attempt to penetrate systems which the user is not authorized to use.
- Interfere in any manner with the cables and interconnection components of the LIANE network, including their switching off without any serious reason.
- Damage or allow damage to software or hardware equipment of the network.
- Install to LIANE any active network components (mainly switches, Wi-Fi AP) or servers without a prior consultation with the network administrators and their consent.
- Connect to LIANE such devices which do not meet the provisions of valid regulations and may endanger human health or life, damage the network or other property, or negatively influence the operation of the network.
- Use any services of LIANE for commercial activities (mainly for provision of trainings, information and data from the network and for communication with customers).
- Provide access to the services of LIANE (mainly a user's account) to other people.
- Use the network LIANE in contravention with applicable laws.

5. Central Services of the LIANE Network

Central services of the LIANE network are provided to all users. They include all services offered by the central servers of the network, mainly:

- electronic mail
- interactive access to the services of the LIANE network
- usage of installed programmes

6. Termination of an Account

The user account in the LIANE network is terminated:

- Upon a user's request.
- After termination of employment at the TU in Liberec.
- After termination or interruption of studies.
- In the case of a serious violation of the rules for the computer network use.

7. Services of Computers not Administered Centrally

Administrators responsible for IT devices at the Faculties or other constituent parts of the University set rules for usage of computers accessible to multiple users. This applies mainly to servers and devices in computer laboratories installed on the campus of the TU in Liberec which are not maintained by the University network administrators. They must:

- First consult with the administrators of the LIANE network the conditions of connecting a server or computer accessible to multiple users.
- Discuss changes in technical and software equipment which is directly connected with LIANE.
- Monitor the users of the equipment and upon request provide the information to the LIANE administrators.
- Guarantee that a potential anonymous user who is not a student or employee of the University would have no access to services outside of the computer itself.

When the computer enables an access to such services, the constituent part administrator is responsible for elaboration of rules for computer usage and monitoring that all users adhere to them. If the administrator cannot guarantee correct usage of computer by the users, the computer will be disconnected from the LIANE network.

8. Rights of LIANE Network Administrators

The LIANE administrators are entitled to:

- Assign addresses and names for computers linked in the LIANE network.
- Keep records of LIANE users and manage their authentication and authorisation details.
- Disconnect or limit a segment of the network or a connected technical device which excessively overloads the system or interferes with the operation of the network.
- Temporarily restrict access or terminate the account of the user and/or restrict or limit technical devices used by the user in the case of violation of the rules.
- Monitor the operation of the network (mainly for diagnostic purposes).

9. Sanctions Imposed for Non-observance of the Rules

Infringement of these rules by an employee will be considered as a breach of basic professional duties in compliance with Article 301 c) and d) of the Act Nr. 262/2006, Coll., Labour Code, as amended (hereinafter referred to as "LC"), implemented in Article 13 Par. 2 f) and h) of the document Conditions of Employment (hereinafter referred to as "CoE").

Violation of the provisions by a student shall be considered as a breach of basic duties of students defined by the internal regulations of the TU in Liberec.

TU in Liberec shall claim compensations for damages caused by breaching the provisions stated in the Rules for Use of the Computer Network LIANE. In the case of employees it is in compliance with Article 248 and following ones of the LC and Article 34 of the CoE; for students it is in compliance with Article 420 of the Act Nr. 40/1964, Coll., Civil Code, as amended.